

REQUEST AND AUTHORITY FOR LEAVE

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The proponent agency is DCS, G-1. (See instructions by clicking on the instructions button.)

1. CONTROL NUMBER

PART I - REQUESTOR INFORMATION

2. NAME (Last, First, Middle Initial)		3. DOD ID	4. RANK	5. DATE (YYYYMMDD)				
6. LEAVE ADDRESS (Street, City, State, Zip Code and Phone Number)		7. ORGANIZATION, STATION, POC EMAIL AND PHONE NUMBER						
8. TYPE OF ABSENCE								
☐ CHARGEABLE ☐ NON-CHARGEABLE ☐ COMBINATION								
☐ Annual (Ordinary) Leave ☐ Emergency Leave ☐ Permanent Change of Station (PCS) Leave								
☐ Accession Leave ☐ Environmental Morale Leave (EML) ☐ Reenlistment Leave								
☐ Advance Leave ☐ Environmental Morale Leave, Funded (FEML) ☐ Rest and Recuperation Leave								
☐ Consecutive Overseas Tour (COT) Leave ☐ Pass Termination, Leave Charged After ☐ Terminal Leave								
9a. FROM (YYYYMMDD)		9b. TOTAL DAYS REQUESTED		9c. TO (YYYYMMDD)				
10a. ACCRUED LEAVE (CR BAL)		10b. CHARGEABLE LEAVE REQUESTED			10c. NON-CHARGEABLE ABSENCE REQUESTED			
FROM (YYYYMMDD)		DAYS REQUESTED	TO (YYYYMMDD)	ADVANCE	EXCESS	FROM (YYYYMMDD)	DAYS REQUESTED	TO (YYYYMMDD)
				NA	NA			

REQUESTOR / SUPERVISOR / APPROVING AUTHORITY SIGNATURES

11. SIGNATURE OF REQUESTOR (Supervisor can sign for requestor when requestor is not available to sign.)						DATE
12. SUPERVISOR NAME		TITLE	RANK/GRADE	RECOMMENDATION ☐ APPROVAL ☐ DISAPPROVAL	SIGNATURE	DATE
13. APPROVING AUTHORITY NAME/TITLE		RANK/GRADE	ACTION ☐ APPROVED ☐ DISAPPROVED	SIGNATURE	DATE	
14. DEPARTURE - AUTHORITY SIGNATURE						
a. DATE	b. TIME	c. NAME DEPARTURE AUTHORITY		d. TITLE	e. SIGNATURE	f. DATE
15. EXTENSION - APPROVAL AUTHORITY SIGNATURE						
a. NUMBER DAYS	b. DATE APPROVED	c. NAME APPROVAL AUTHORITY		d. TITLE	e. SIGNATURE	f. DATE
16. RETURN - AUTHORITY SIGNATURE						
a. DATE	b. TIME	c. NAME RETURN AUTHORITY		d. TITLE	e. SIGNATURE	f. DATE
17. REMARKS						

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Wolfgang Guggemos

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the author's name.

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Table of Contents Da 31 Fillable Download

1. Understanding the eBook Da 31 Fillable Download
 - The Rise of Digital Reading Da 31 Fillable Download
 - Advantages of eBooks Over Traditional Books
2. Identifying Da 31 Fillable Download
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Da 31 Fillable Download
 - User-Friendly Interface
4. Exploring eBook Recommendations from Da 31 Fillable Download
 - Personalized Recommendations
 - Da 31 Fillable Download User Reviews and Ratings

- Da 31 Fillable Download and Bestseller Lists
- 5. Accessing Da 31 Fillable Download Free and Paid eBooks
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- 6. Navigating Da 31 Fillable Download eBook Formats
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 - Da 31 Fillable Download Compatibility with Devices
 - Da 31 Fillable Download Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Da 31 Fillable Download
 - Highlighting and Note-Taking Da 31 Fillable Download
 - Interactive Elements Da 31 Fillable Download
- 8. Staying Engaged with Da 31 Fillable Download
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Da 31 Fillable Download
- 9. Balancing eBooks and Physical Books Da 31 Fillable Download
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Da 31 Fillable Download
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Da 31 Fillable Download
 - Setting Reading Goals Da 31 Fillable Download
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Da 31 Fillable Download
 - Fact-Checking eBook Content of Da 31 Fillable Download
 - Distinguishing Credible Sources

13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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 deanna terrone confidential administrative assistant to the superintendent linda meehan confidential administrative
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 constituent municipalities to three year terms on a staggered basis with three seats up for election each year little egg

harbor township is allocated six of the nine seats

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