STUDY GUIDE





Certified Clinical Medical Assistant

Certified Clinical Medical Assistant Study Guide 2015

Nancy E. Skinner, Stefany H. Almaden

Certified Clinical Medical Assistant Study Guide 2015:

Study Guide for Today's Medical Assistant - E-Book Kathy Bonewit-West, Sue Hunt, Edith Applegate, 2015-11-12 Corresponding to the chapters in the main Bonewit text Study Guide for Today's Medical Assistant Clinical Administrative Procedures 3rd Edition features a variety of practical exercises activities checklists review questions and more to elp users master important medical assisting knowledge and skills This comprehensive study guide has been thoroughly updated to reflect the 2015 CAAHEP competencies and key areas of practice such as electronic medical records HIPAA regulations advanced directives emergency preparedness ICD 10 coding billing documentation medical office technology medical asepsis vital signs pediatric immunizations and injections colonoscopy procedures IV therapy and CLIA waived tests Consistent meticulous study quide coverage aligns seamlessly with the main Bonewit text and all other Bonewit solution learning products Evaluation of Competency checklists assess readers performance versus stated objectives and performance standards Critical thinking activities encourage readers to think outside the box and imagine what they would do in real life situations Laboratory assignments at the beginning of each chapter give readers a guide on each chapter's procedures including guidelines on how many practices are required which study guide pages correlate to the procedure and which procedures are also in the procedural videos Key term assessment tests readers knowledge of the terms presented in the main text Evaluation of Learning questions assess readers progress and are an excellent tool to prepare for the certification exam Practice for Competency checklists help readers practice each of their clinical skills Pharmacology math exercises give readers a chance to practice their basic math skills in a way that relates to their future job Chapter assignment tables at the beginning of each chapter guide readers through the textbook and study guide chapters and provides a great tracking device for recording progress of textbook reading assignments and study guide activity assignments NEW Updated material aligned to most current CAAHEP and ABHES competencies ensures success and employability for today s medical assistants NEW Material from the chapter on nutrition is also incorporated into the accompanying study guide material NEW Updated content on emergency preparedness and medical records ensure readers are up to date on these key topics NEW Application to SimChart for the Medical Office where appropriate allows readers to prepare for the real world by working on Elsevier s own educational EHR NEW Expanded A P key terminology sections give readers ample A P key term practice Study Guide for Clinical Procedures for Medical Assistants - E-Book Kathy Bonewit-West, 2015-01-01 Master the content from your textbook with this helpful study tool Corresponding to the chapters in Clinical Procedures for Medical Assistants 9th Edition by Kathy Bonewit West this study guide helps you understand and apply the material with exercises activities and review questions Checklists make it easier to practice and gain competency in performing medical assisting procedures Assignment sheets at the beginning of each chapter indicate the upcoming textbook and study guide assignments and make it easy to prepare for what s coming next Critical thinking activities utilize realistic situations to help you analyze and apply what you

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